

## LICENSING BOARD SUB-COMMITTEE

**Venue: Town Hall, Moorgate  
Street, Rotherham, S60  
2TH**

**Date: Tuesday, 28th February, 2017**

**Time: 9.30 a.m.**

### A G E N D A

1. To determine whether the following items should be considered under the categories suggested in accordance with Part 1 of Schedule 12A (as amended March 2006) of the Local Government Act 1972.
2. To determine any item(s) which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. House to House Collections (Pages 1 - 49)
4. Exclusion of the Press and Public

The following items are likely to be considered in the absence of the press and public as being exempt under the Police Act 1997 and Paragraphs 3 and 7 of Part 1 of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime)

5. Applications for the Grant of Hackney Carriage/Private Hire Drivers' Licences (Pages 50 - 78)
6. Application for a Performance of Hypnotism (Pages 79 - 99)
7. Request for Exemption from Licensing Policy Requirements relating to Vehicle Identification (Pages 100 - 106)
8. Date and time of the next meeting - March, 2017, to be confirmed

<b>Case D 280217</b>	<b>Determination of House to House Collection</b>
<b>Applicant:</b>	<b>East London Textiles Ltd</b>
<b>Charitable Cause:</b>	<b>Leukaemia Care</b>

## 1. Summary

This report concerns an application made for proposed House to House collection Promoters permits in or about the Borough of Rotherham. The application has been made in accordance with the House to House Collections Act 1939.

Where a person who is promoting, or proposes to promote, a collection in any locality for a charitable purpose makes an application to the authority for the area in the prescribed manner specifying the purpose of the collection and the locality within which the collection is to be made, and furnishes them with the prescribed information, the authority shall, subject to the provisions of the act, grant to them a licence authorising them to “promote” a collection within that locality for that purpose.

“Promoter” means, in relation to a collection, a person who causes others to act as collectors for the purposes of the collection.

## 1. Recommendations

- That the Sub-Committee informs the Business Regulation Manager of the decision.

## 3. Proposals and Details

The following application for a promoters permit has been received by the Licensing Office for consideration of a House to House collection:-

Charity / Charitable Purpose:	<u>Leukaemia Care (Registered Charity 259483)</u>
Permit Applicant:	Mr Gerwyn Davies
Collections Made By:	East London Textiles Ltd
Permit Collection Area:	Whole of Borough
Collection Dates/times:	Variable within the period February 2017 – February 2018.
Further Information:	See Appendix A to this report.
Charity Operations Area:	Nationwide
Charitable Objectives:	As defined on the application are: Leukaemia Care exists to provide vital care and support to all whose lives are affected by leukaemia and allied blood disorders. The work extends to the welfare of families and carers as well as the patients themselves.

The income generated will provide vital care and support to all whose lives are affected by leukaemia and allied blood disorders.

Charitable Benefit for Rotherham: As defined by the applicants in the application or with supporting documentation: Leukaemia Care is a national charity and will be able to provide care and support for all leukaemia sufferers throughout the UK.

Should the permit(s) be granted at the hearing any permit would only run from the date the Sub-Committee approves the application until the requested expiry date unless otherwise granted by the Sub-Committee.

If the dates requested by the applicant have passed then alternatives dates can be offered for the time period requested e.g. one week / one month etc.

A copy of the original application paperwork is attached as Appendix A.

A Charity Commission search and report is also attached as Appendix B.

### 8. Finance

Permits for House to House collections in or about the Borough of Rotherham are provided free of charge to applicants (there is no statutory provision for charging). Any relating enforcement and other matters of application processing are financed through the authority's normal budgeting methods.

### 9. Risks and Uncertainties

Failure to fully consider each application could lead to inappropriate collections being made within the Borough.

When a licensing authority refuse to grant a licence (or revoke a licence) which has been granted, they shall forthwith give written notice to the applicant or holder of the licence stating upon which one or more of the grounds set out in House to House Collections Act 1939 Section 2 sub section 3 (copied below in italics ) the licence has been refused (or revoked) and informing him of the right of appeal given by this section, and the applicant or holder of the licence may thereupon appeal to the Secretary of State against the refusal or revocation of the licence as the case may be and the decision of the Secretary of State shall be final. The time within which any such appeal may be brought shall be fourteen days from the date on which notice is given.

A licensing authority may refuse to grant a licence, or, where a licence has been granted, may revoke it, if it appears to the authority—

- a) that the total amount likely to be applied for charitable purposes as the result of the collection (including any amount already so applied) is inadequate in proportion to the value of the proceeds likely to be received (including any proceeds already received);
- b) that remuneration which is excessive in relation to the total amount aforesaid is likely to be, or has been, retained or received out of the proceeds of the collection by any person;

- c) that the grant of a licence would be likely to facilitate the commission of an offence under section three of the Vagrancy Act 1824, or that an offence under that section has been committed in connection with the collection;
- d) that the applicant or the holder of the licence is not a fit and proper person to hold a licence by reason of the fact that he has been convicted in the United Kingdom of any of the offences specified in the Schedule to this Act, or has been convicted in any part of His Majesty's dominions of any offence conviction for which necessarily involved a finding that he acted fraudulently or dishonestly, or of an offence of a kind the commission of which would be likely to be facilitated by the grant of a licence;
- e) that the applicant or the holder of the licence, in promoting a collection in respect of which a licence has been granted to him, has failed to exercise due diligence to secure that persons authorised by him to act as collectors for the purposes of the collection were fit and proper persons, to secure compliance on the part of persons so authorised with the provisions of regulations made under this Act, or to prevent prescribed badges or prescribed certificates of authority being obtained by persons other than persons so authorised; or
- f) that the applicant or holder of the licence has refused or neglected to furnish to the authority such information as they may have reasonably required for the purpose of informing themselves as to any of the matters specified in the foregoing paragraphs.

### **10. Policy and Performance Agenda Implications**

The granting of House to House permits is consistent with the Corporate Plan and community strategy as it ensures the deliver under the themes of a Safer and Fairer Rotherham; also ensuring that the Council continues to maintain its statutory functions and undertakes appropriate enforcement to support the delivery of safe communities in Rotherham.

### **11. Background Papers and Consultation**

**Contact Name:** Alan Pogorzelec , Business Regulation Manager, tel (2)54955,  
*alan.pogorzelec@rotherham.gov.uk*

# Rotherham -

Borough Council

Neighbourhood and Adult Services

## Application for a House to House Collections Permit

House to House Collections Act 1939  
 House to House Collections Regulations 1947 (as amended)

Grant	
For office use only	
Date Received	
Fee	Free of Charge
Lapac number	
Board Hearing	
Permit Number	HH

**Data Protection Act, 1998**

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information to share the information in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.  
 Enter **NONE** or **N/A** as appropriate in boxes you do not enter information in.

**Applicants (Promoter) personal details**

1. Your Title (Mr, Mrs, Miss, etc): Mr Date of Birth: 27/06/1956

Surname: Davies First names: Gerwyn

Address (either home or Business): Unit G4 Gallmans End Farm, Manor Road, Abridge Essex

Post code: RM4 1 NA

Daytime phone Number: 0203 434 2968 Mobile phone Number: 07799 603197

E-mail address: gd@east-london-textiles.com

**Details of the charity which the collection will benefit**

2 Name of Charity: Leukaemia Care Reg Charity 259483

Head Office address for the Charity: 1 Birch Court . Blackpole East . Worcester WR3 1SG

Contact phone number: 01905 755977

E-mail address: Sara Johnson <sara.johnson@leukaemiare.org.uk>

2.a. Are you an employee/Volunteer for this Charity NO

If YES, please state your position within the Charity: n/a

\*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

**Authorisation letter attached**

Objective/aims of the charity/fund to benefit Leukaemia Care exists to provide vital care and support to all those whose Lives are affected by Leukaemia and allied blood disorders. The work extends to the welfare of families and carers as well as the patients themselves

Objectives /Aims of the Charity/fund to To Fund and generate income provide vital care and support to all those whose Lives are affected by Leukaemia and allied blood disorders. The work extends to the welfare of families and carers as well as the patients themselves

2.b. benefit from the proceeds of this collection.

Please attach supporting information , web site details etc.

Explain how this Charity/fund collection will 2.b. benefit the people of Rotherham Leukaemia Care is a national charity and will be able to provide care and support for All Leukaemia sufferers throughout the UK

Please attach supporting information , web site details etc. care@leukaemia.org.uk

2.c. Is this charity/fund a UK registered charity Yes Registered Charity Number 259483

**Collection details**

3. Over what parts of the licensing area is it proposed that collections will be made? All Areas under councils Jurisdiction

3.a. Over what periods in the year, dates & times, is it proposed that collections will be made 01/02/2017-31/01/2018  
The purpose of 1 year dates is to allow flexibility to move to another location is the area is busy

3.b. How many collectors will be used to make the collections: 2 per collection

3.c. Is it proposed to collect money including direct debits as money: NO Direct Debits No

3.d. Is it proposed to collect "other" types of property Yes – Used Clothing, bedding ,Soft toys

If Yes, what other type(s) of property will be collected Yes

As – Used clothing as above –

NO (Include direct debits as a collection of money)

Is it proposed to Sell, Give Away, or Use this "other" property Sell  Give Away  Use

3.e. Are applications also being made for licences for the same purpose in other areas of the UK: Yes

If Yes, which other licensing authorities - List attached FYI

Will these collectors be the same collectors as those you intend to use in this authority Yes  
 National team is 40 collectors in total this collection will be actioned by this local team

3.f. Is it proposed to promote this collection in conjunction with a street collection No

If Yes, is it proposed to combine the House to House and Street  
Collection accounts or submit separate accounts: H2H only

Separate  accounts

3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A



**Funds raised following collections**

4. Are all of the collections takings to be paid over to the Charity **NO**
5. If NO, please state the purposes for which taking will be used Marketing and distribution
- 5.a. Please state how much will be deducted for expenses or other reasons £0.18p per pound = 18%
- 5.b. Is it proposed to use some of the takings for the payment of any persons **NO**
- If YES; is it to Collectors **No** is it to Other Persons **NO**
- 5.c. Please state how much will be deducted; for what reasons, £ As above 5a No Persons paid  
 And, if applicable what "other persons" will be paid: \_\_\_\_\_

**Details of company or organisation responsible for these collection**

6. Name of Company/Organisation to carry out collections: East London Textiles
- Office address of the \_\_\_\_\_  
Gallmans End farm , Manor Road , Abridge Essex RM4 1NA
- Company/Organisation \_\_\_\_\_
- Contact phone number: 02085010743 Mobile phone number: \_\_\_\_\_
- E-mail address: gd@east-london-textiles.com

- 5.a. Are you an employee of this Business/Organisation **No**
- If YES, please state your position within the Business/Organisation: Charity Consultant

\*If **NO** you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

**Licensing history of Charity/Collection Company**

What date was it granted? 03/06/2015 What licence number was it **HH 0172**

- 6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order **with this** local authority, refused, or revoked before? **No**
- 6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? **No**

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

Please use an extra sheet if required.

**Applicants (Promoter) "Criminal Records" history**

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc, (If you answer YES to this question give details in the box below.) **No**

7.b. If you are waiting to hear about any prosecution \_\_\_\_\_ If known give date of \_\_\_\_\_  
 enter the court name hearing the case: \_\_\_\_\_ future court hearing date: \_\_\_\_\_

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit . The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority . (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority .)

[Grab your reader's attention with a great quote from the document or use this space to emphasize a key point. To place this text box anywhere on the page, just drag it.]

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

**Declaration**

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

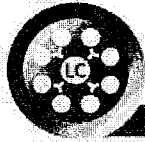
I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants  
Signature

G H Davies

Date applicant signed form 17/01/2017



Blood and Lymphatic cancers  
**Leukaemia CARE**  
supporting a quality of life

27<sup>th</sup> October 2016

To whom it may concern

Letter of authority

Leukaemia CARE has entered into a commercial participation agreement with East London Textiles Ltd. In this agreement, we have given them permission to use our name and logo on the collecting bags for door to door collections.

If you have any questions, please do not hesitate to contact me on 01905 755977 or email on [monica.izmajlowicz@leukaemiacare.org.uk](mailto:monica.izmajlowicz@leukaemiacare.org.uk)

Yours faithfully,

On behalf of Leukaemia CARE

Monica Izmajlowicz  
CEO

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**COMMERCIAL PARTICIPATION AGREEMENT**

**(1) LEUKAEMIA CARE SOCIETY**  
**(Registered Charity Number 259483)**

**and**

**(2) EAST LONDON TEXTILES LIMITED**  
**(Registered Company No 05373866)**

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**AGREEMENT**

**DATED**

**BETWEEN**

- 1) **LEUKAEMIA CARE SOCIETY** whose registered office is at One Birch Court ,Blackpole East, WORCESTER WR3 8SG (the "LC"); and
- 2) **EAST LONDON TEXTILES LIMITED** (Registered Company No. 05373866) whose registered office is at 6 Cambridge Court, 210 Shepherds Bush Road, London, W6 7NJ (the "CP").

**BACKGROUND**

- a) The **Charity (LEUKAEMIA CARE SOCIETY)** is the beneficial owner of the Name, and Logo and is licensed to exploit them, in particular, to grant sub-licenses.
- b) **CP (EAST LONDON TEXTILES LIMITED)** is a commercial participator in relation to the Charity as defined in Section 58 of the Act.
- c) This agreement is entered into to comply with the Act and the Regulations.

**NOW IT IS AGREED as follows:**

**1. Definitions**

In this agreement the following words and phrases shall have the following meanings, unless the context otherwise requires:

‘the Act’	the Charities Act 1992 (as amended);
“Bags”	the bags produced to be used for door to door collections, details of which appear in Schedule 2;
“CP”	Commercial Participator – specifically, East London Textiles Limited
“Goods”	good quality clothing, paired shoes, bedding, handbags, belts, soft toys, perfumes, cosmetics etc. given by the general public;
“H/O”	Home Office.
“LC”	Leukaemia Care Society - Registered Charity Number 259483
‘Logo’	the logo of the Charity, details of which appear in Schedule 1;
‘Month’ & ‘Monthly’	refer to a calendar month;
‘Name’	the Charity, LEUKAEMIA CARE SOCIETY (Reg.No 259483)
‘Regulations’	the Charitable Institutions (Fundraising) Regulations 1994 (as amended);
‘Fee’	the fee (Clause 5 schedule of payments) being exclusive of VAT per Year for the use of the Name and the Logo;
“Term”	the Term shall be five years from the date of this agreement
‘Territory’	Great Britain;
‘Year’	calendar year;
‘VAT’	value added tax (where applicable) and chargeable under the Value Added Tax Act 1994, and any similar replacement and any additional replacement tax.

2. The purpose of this agreement is to raise funds for the Charity via the Charity by the CP collecting door to door in the Territory, Goods, in Bags to bear the Charity’s Name and Logo alongside the name and logo of the CP, and then the CP re-selling the items collected, and paying the Fee (as detailed in schedule 5) to the Charity each year.

**3. Appointment of Sub-licensee**

In consideration of the undertakings given by CP in this agreement, The Charity hereby appoints CP as its exclusive sub-licensee to use the Name and Logo on the Bags in the Territory for the duration of and on the terms of this agreement subject to clause 10.1.

**4. Obligations of CP**

CP undertakes with the Charity (LEUKAEMIA CARE SOCIETY) that it shall:

- 4.1 not bring the Name or the Logo into disrepute in any way whatsoever and that none of its activities or those of any subsidiary or holding company are or will be inimical to the activities of the Charity (LEUKAEMIA CARE SOCIETY);

- 4.2 promote the Bags throughout the Territory where it is able to obtain the relevant licences and where it believes in its discretion it is appropriate to do so;
- 4.3 create and manage the design artwork, print and manufacture of the Bags and all advertising material relating thereto, but on condition that it shall obtain the prior written approval of The Charity (which approval shall not be unreasonably withheld or delayed) to all materials which bear the Name and/or Logo;
- 4.4 be responsible for the production, promotion, marketing and distribution of the Bags and to that end may enter into such reasonable agreement as it shall think fit so as to fulfil its obligations under this agreement;
- 4.5 ensure that the Bags shall be of good quality and comply in all respects with all relevant statutory standards and shall have the following statement clearly visible on the outside of each Bag:

“This bag and its contents, once given by the householder, are the property of East London Textiles Limited (E.L.T.) who will pay the FEE (as detailed in Schedule 5 table below) per calendar year to The Charity, LEUKAEMIA CARE SOCIETY (Reg No 259483)
- 4.6 on request and at all reasonable times make available to the Charity documents, or other records which relate to the production, promotion and collection of the Bags and are kept for the purposes of this agreement;
- 4.7 pay all monies due to the Charity from the CP from time to time into a separate bank account in the CP’s name and marked accordingly as requested.
- 4.8 abide at all times with Part II of the Charities Act 1992 and the Data Protection Act 1998 and, in particular, will state on all notices, advertisements and other documents soliciting funds for the Charity the fact that the Charity is a registered charity and the Charity’s registered charity number;
- 4.9 use reasonable endeavours to obtain all necessary licences to carry out door to door collections in the areas selected by the CP or any other aspect of the activities carried out by the CP under this agreement.

## 5. The Fee

The table below shows the payment schedule for each respective year from the start date. The table also shows the payments based on (1) Collection **WITHOUT** a granted Home Office (H/O) Exemption Order and (2) **WITH** a granted Home Office (H/O) Order.

**N.B.** It is assumed that the Home office Exemption Order will be granted at the time of contract commencement IN WHICH CASE Payments will be made as set out in TABLE 2.1 below, however, where this is NOT the case payments will be made according to the table below 1.1 (WITHOUT H/O EXEMPTION); if thereafter the H/O Exemption is granted during this term, payments will automatically be made according to table 2.1 (WITH H/O EXEMPTION) and payed Pro-Rata for the remaining part of the respective year starting at the next calendar month in which the exemption is granted .

Year	Without H/O Exemption	Sum ( in words)
1	£20,000.00	Twenty thousand pounds
2	£25,000.00	Twenty five thousand pounds
3	£30,000.00	Thirty thousand pounds
4	£35,000.00	Thirty five thousand pounds
5	£40,000.00	Forty thousand pounds
Year	With H/O Exemption	
1	£25,000.00	Twenty five thousand pounds
2	£30,000.00	Thirty thousand pounds
3	£35,000.00	Thirty five thousand pounds
4	£40,000.00	Forty thousand pounds
5	£50,000.00	Fifty thousand pounds

- 5.1 In consideration of LC granting to CP the sub-licence in clause 3, CP shall pay the Fee to LC in accordance with the rest of this clause 5;
- 5.2 CP shall within 30 days of receiving a valid VAT invoice from LC pay (as laid out in Scedule5 above, plus VAT (if applicable) to TC being the proportion of Fee attributable to the previous Month;
- 5.3 LC undertakes with CP that it will donate all taxable profits for the financial period(s) to which this agreement relates to for its stated charitable activities;
- 5.4 In the event of termination of this agreement the Fee shall be paid pro rata up to the date of termination.



5.5 Within 30 days of termination of this agreement CP shall draw up and deliver to LC a statement showing the amount of Fee(s) paid during the period from the last statement until termination, and the amount of any remaining Royalty due (if any). In the event that the statement shows that the amount of Royalty due to LC is less than the amount paid, LC shall pay to CP within 14 days of submission of the statement an amount equivalent to the difference between the amount paid and the amount due.

## **6. Termination**

6.1 LC shall be entitled to terminate this agreement forthwith if:

- (i) CP fails to pay any sum due to LC after the due date and LC has given CP 30 day's written notice requiring it to pay and CP has failed to pay in the 30 day period;
- (i) CP does anything which in the reasonable opinion of the charity, LC or the Charity is reasonably likely to bring the Name or Logo or reputation of either LC or the Charity into disrepute;
- (ii) A resolution is passed for the voluntary or compulsory liquidation of CP or a receiver is appointed over all or part of its business;

6.2 CP shall be entitled to terminate this agreement forthwith if a resolution is passed for the voluntary or compulsory liquidation of LC or the Charity or a receiver is appointed over all or part of LC's or the Charity's business;

6.3 LC and CP shall be entitled to terminate this agreement by giving not less than six Months prior notice to the other expiring on or after three years from the date of this agreement;

6.4 CP shall be entitled to terminate this agreement where it can be proven as a business case that the collection becomes non-viable and non-profitable; in this case, not less than Six Months' notice shall be given to LC and after termination LC is allowed to seek alternative CP.

6.5 if LC terminates this agreement under 6.1, or CP terminates this agreement under 6.2, or LC or CP terminate this agreement under 6.3, CP will no longer be authorised to use the Name and Logo, and will cease immediately the distribution and production of the Bags or other existing products bearing the Name and Logo;

6.6 subject to the rights of termination under 6.1, 6.2 and 6.3 this agreement shall continue.

6.7 Notwithstanding termination of this agreement clause(s) 8 (if termination is within 3 years of the commencement of this agreement) and 9 shall survive termination.

## **7. Indemnity**

7.1 Subject to clause 10.4 CP agrees to indemnify TC and the Charity in respect of any costs, claims, loss or liability whatsoever suffered by TC or the Charity (including reasonable

legal costs and disbursements paid by either) as a result of any material breach by CP of the terms of this agreement. Any liability under this indemnity will be limited to a maximum of 1 year contract value and claimed prior to the termination of this agreement.

- 7.2 Subject to clause 10.4 LC and the Charity agree to jointly indemnify CP in respect of any costs, claims, loss or liability whatsoever suffered by CP (including reasonable legal costs and disbursements) if in relation to the CP's use of the Name or the Logo the intellectual property rights of any third party are breached. Any liability under this indemnity will be limited to a maximum of 1 year contract value and claimed prior to the termination of this agreement.

## **8. Exclusivity**

- 8.1 CP undertakes that this agreement is non-exclusive. CP has the right to enter into other agreements as they may choose bearing in mind consideration to its own financial costs and self-conflict of interest.
- 8.2 In consideration of the considerable financial investment by the CP, and the Charity undertake with CP that for three years or such longer period as this agreement exists they will not enter into a similar agreement with any other party or subsidiary in respect of the collection of Goods or in any way similar to that which this agreement refers, except in the case of a termination in accordance with clause 6.4.

## **9. Confidentiality**

- 9.1 LC and Charity agree to treat as secret and confidential and not at any time for any reason to disclose or permit to be disclosed to any person or persons or to otherwise make use of or permit to be made use of any information relating to CP's business affairs or finances where knowledge or details of the information was received during the period of this agreement.
- 9.2 The obligations of confidence referred to in this clause shall not apply to any confidential information which:
- 9.2.1 is in the possession of and is at the free disposal of the LC or the Charity or is published or is otherwise in the public domain prior to the receipt of such information by the Charity or the LC; or
  - 9.2.2 is or becomes publicly available on a non-confidential basis through no fault of LC or Charity; or
  - 9.2.3 is received in good faith by LC and/or Charity from a third party who on reasonable enquiry by LC or Charity claims to have no obligations of confidence to the CP in respect of it and impose no obligations of confidence upon LC or Charity; or

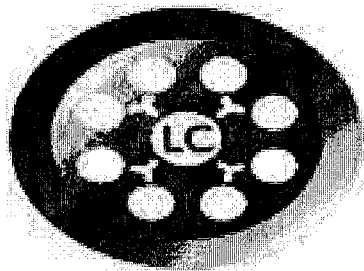
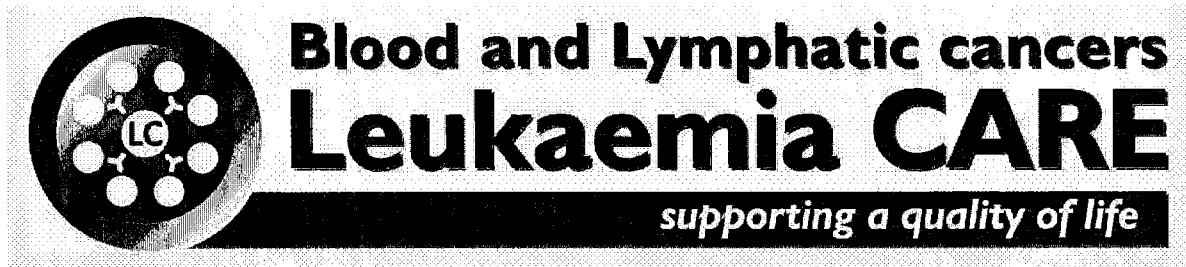
9.2.4 the obligations imposed by this clause on LC and the Charity shall apply mutatis mutandis to CP.

**10. General**

- 10.1 this agreement is personal as between the parties however CP can assign the benefit of this agreement and appoint sub-licensees and in the case of a sub-licence CP shall remain liable for all its obligations hereunder as if it had not appointed a sub-licensee;
- 10.2 no amendment or addition to this agreement shall be made unless made in writing and executed by the parties;
- 10.3 the parties are not partners nor joint ventures nor is CP entitled to act as nor represent itself as agent for LC or the Charity, nor to pledge the LC's or Charity's credit;
- 10.4 neither party shall be liable for any breach of any term of this agreement that is the result of any cause beyond the reasonable control of the party in breach;
- 10.5 this agreement shall be governed by the laws of England and Wales;
- 10.6 any notice to be served on any of the parties shall be sent by pre-paid recorded delivery or registered post to the address above (or such other address as may be advised from time to time) and shall be deemed to have been received within 72 hours of posting.

Schedule 1

Details of the Logo



**Leukaemia CARE**  
*supporting a quality of life*  
**Blood and Lymphatic cancers**

Schedule 2

Details of the Bags

Front

**Recycle**  
 your unwanted  
 clothing to help  
 support people  
 affected by  
 blood cancer

Leukaemia CARE is a national blood cancer support charity, providing vital information, advice and support to all whose lives have been affected by a blood or lymphatic cancer diagnosis.

Around 30,000 people are diagnosed with one of the 140 blood cancers in the UK each year.

“We support them all  
 but we can’t do it alone”



leukaemiacare.org.uk  
 Registered Charity Number 259483 (England & Wales)  
 SC039207 (Scotland)

**Leukaemia CARE**  
 supporting a quality of life  
 Blood Cancer Support

Back

**PLEASE GIVE**  
 GOOD QUALITY CLOTHING AND  
 PAIRED SHOES, BEDDING, HANDBAGS,  
 BELTS, SOFT TOYS, PERFUMES, AND  
 COSMETICS. (NO BRIC-A-BRAC PLEASE)

**YOUR COLLECTION DAY IS  
 FRIDAY**

E.L.T authorised drivers will collect your clothing between 8am and 7pm

Help E.L.T raise funds for Leukaemia Care.  
 E.L.T have guaranteed to donate at least £40,000 to Leukaemia  
 Care.



**Leukaemia CARE**  
 supporting a quality of life  
 Blood Cancer Support

Registered charity 259483 (England & Wales) SC039207 (Scotland)

In partnership with **E.L.T** ✓ give with confidence

**Helpline 0330 004 0595\***

Office open from 8am - 5pm Monday - Friday  
 \*Calls may vary between providers. (local call charges apply)

leukaemiacare@eltclothingcollection.co.uk  
 www.east-london-textiles.com

**WARNING**

Beware of bogus collectors. All E.L.T drivers & vehicles  
 always carry identity.

AS WITNESS the hands of the parties

SIGNED for and on behalf of the  
**(The Charity)**

By:

Director: .....

Director: .....

SIGNED for and on behalf of  
**EAST LONDON TEXTILES LIMITED**

By:

Director: .....

Director: .....

**Leukaemia Care  
council applications 2016.17**

1	Bassetlaw
2	Blackburn with Darwen,
3	Carlisle,
4	Doncaster,
5	Sheffield,
6	Southampton,
7	Wakefield,
8	Allerdale,
9	Barrow in Furness,
10	Brighton,
11	Burnley,
12	Copelands,
13	Craven,
14	Durham,
15	East riding of Yorkshire,
16	Eastleigh,
17	Eden,
18	Gosport
19	Harrogate district
20	Hyndburn,
21	Kirklees,
22	Lancaster
23	Lincoln district,
24	Newark and Sherwood
25	North Kesteven district,
26	North Lincolnshire,
27	Northumberland,
28	Pendle,
29	Plymouth
30	Preston,
31	Richmond
32	Rotherham,
33	Selby district,
34	South Kesteven district,
35	South Lakeland,
36	South Ribble.
37	West Lindsey district,
38	Winchester, Fareham,

Recycle  
your unwanted  
clothing to help  
support people  
affected by  
blood cancer

Leukaemia CARE is a national blood cancer support charity, providing vital information, advice and support to all whose lives have been affected by a blood or lymphatic cancer diagnosis.

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[leukaemiacare.org.uk](http://leukaemiacare.org.uk)

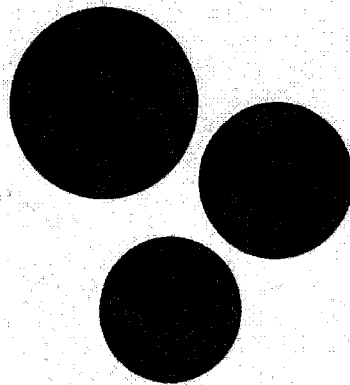
Registered Charity Number: 255483 (England & Wales)  
SC03207 (Scotland)

**Leukaemia CARE**  
*supporting a quality of life*  
Blood Cancer Support





Blood and Lymphatic cancers  
**Leukaemia CARE**  
supporting a quality of life



# Quite simply, supporting a quality of life

We exist to provide care and support to anyone affected by a blood cancer diagnosis.

We're at the end of the phone 24/7

# 08088 010 444

Free from landlines and major mobile networks

24-hour CARE Line

Information booklets

Journey magazine

Support Groups

Patient journals

LiveChat

Conferences

Campaigning & Advocacy



08088 010 444  
Free from landlines and  
major mobile networks



@LeukaemiaCAREuk

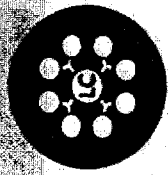


/LeukaemiaCARE

[www.leukaemiacare.org.uk](http://www.leukaemiacare.org.uk)

# PLEASE GIVE

GOOD QUALITY CLOTHING AND  
PAIRED SHOES, BEDDING, HANDBAGS,  
BELTS, SOFT TOYS, PERFUMES, AND  
COSMETICS. (NO BRIC A BRAC PLEASE)



**Leukaemia CARE**  
*supporting a quality of life*  
**Blood Cancer Support**

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Helps to raise funds for Leukaemia Care  
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[www.east-london-textiles.com](http://www.east-london-textiles.com)

### WARNING

Beware of bogus collectors. All E.L.T drivers & vehicles  
always carry identity.

# Charity Commission

# The Regulator for Charities in England and Wales

259483 - THE LEUKAEMIA CARE SOCIETY

DUE DOCUMENTS RECEIVED

## Activities

LEUKAEMIA CARE IS A NATIONAL CHARITY THAT EXISTS TO PROVIDE INFORMATION, ADVICE AND SUPPORT TO ALL THOSE WHOSE LIVES ARE AFFECTED BY BLOOD CANCER. OUR WORK EXTENDS TO THE WELFARE OF FAMILIES AND CARERS, AS WELL AS THAT OF PATIENTS THEMSELVES.

### Income £1,243,354

Income item	Income £
Voluntary	732,336
Trading to raise funds	0
Investment	5,050
Charitable activities	505,968
Other	0
<b>Total</b>	<b>1,243,354</b>

### Spending £860,998

Expenditure item	Expenditure £
Generating voluntary income	0
Governance	6,274
Trading to raise funds	0
Investment management	1,028
Charitable activities	520,016
Other	0
<b>Total</b>	<b>860,998</b>

Investment gains 0

## Assets, liabilities & people

Assets & liabilities item	Asset value £
Own use assets	867,519
Long term investments	100,323
Other assets	1,356,405
Total liabilities	-262,257

Employees 16

Volunteers 87

## Charitable spending

Spending type item	Value £	% of total income
Income generation and governance	340,982	27
Charitable spending	520,016	42
Retained for future use	382,356	31

## Financial summary

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return received
31 Mar 2016	£1,243,354	£860,998	09 Nov 2016	09 Nov 2016
31 Mar 2015	£804,294	£770,660	06 Jan 2016	06 Jan 2016

31 Mar 2014	£899,145	£680,469	18 Dec 2014	18 Dec 2014
31 Mar 2013	£894,027	£740,530	20 Nov 2013	20 Nov 2013
31 Mar 2012	£843,294	£842,573	26 Nov 2012	29 Nov 2012

## Contact

MS MONICA IZMAJLOWICZ  
LEUKAEMIA CARE  
ONE BIRCH COURT  
BLACKPOLE EAST  
WORCESTER  
WR3 8SG

Tel: 01905 755977  
Email: [info@leukaemiacare.org.uk](mailto:info@leukaemiacare.org.uk)  
Website: [www.leukaemiacare.org.uk](http://www.leukaemiacare.org.uk)

## Charity trustees

MR CHRISTOPHER MATTHEWS-MAXWELL  
MR DOUGLAS MOSELEY  
KRIS GRIFFIN

MR ALBERT PODESTA  
MRS WENDY DAVIES  
MANOS NIKOLOUSIS

## Date of registration

11 Sep 1969

## Other names

- LEUKAEMIA CARE (Working Name )

## Governing document

CONSTITUTION ADOPTED 7 SEPTEMBER 1969 AS AMENDED 13 MAY 1973, 22 MAY 1976, 19 MAY 1979, 22 MAY 1983, 19 MAY 1984, 18 MAY 1985, 1 MARCH 1988 , 1 SEPTEMBER 1989, 26 JUNE 1999 AND 22 JUNE 2002 AND 13TH SEPTEMBER 2008

## Organisation type

STANDARD REGISTRATION

## Registration history

11 SEPTEMBER 1969 REGISTERED

## Charitable objects

(A) TO PROMOTE THE WELFARE OF PERSONS SUFFERING FROM LEUKAEMIA AND ALLIED BLOOD DISORDERS AND (B) TO RELIEVE THE NEEDS OF THE FAMILIES OF SUCH PERSONS, AND IN PARTICULAR, THOSE SUFFERING BEREAVEMENT OR WHO MUST CONTEMPLATE THE PROSPECT OF BEREAVEMENT WHERE THOSE NEEDS ARE ATTRIBUTABLE TO THE AFFLICTION OF LEUKAEMIA AND ALLIED BLOOD DISORDERS.

## Classification

### What

- THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES

### Who

- THE GENERAL PUBLIC/MANKIND

### How

- MAKES GRANTS TO INDIVIDUALS
- PROVIDES SERVICES
- PROVIDES ADVOCACY/ADVICE/INFORMATION
- SPONSORS OR UNDERTAKES RESEARCH

**Area of benefit**

NOT DEFINED

**Where the charity operates**

- THROUGHOUT ENGLAND AND WALES
  
- SCOTLAND

Note: This report is compiled from public information that the Charity Commission holds on the Register of Charities on 24 February 2017.

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<b>Case E 280217</b>	<b>Determination of House to House Collection</b>
<b>Applicant:</b>	<b>Mark Stewart</b>
<b>Charitable Cause:</b>	<b>Treating Children with Cancer</b>

## 1. Summary

This report concerns an application made for proposed House to House collection Promoters permits in or about the Borough of Rotherham. The application has been made in accordance with the House to House Collections Act 1939.

Where a person who is promoting, or proposes to promote, a collection in any locality for a charitable purpose makes an application to the authority for the area in the prescribed manner specifying the purpose of the collection and the locality within which the collection is to be made, and furnishes them with the prescribed information, the authority shall, subject to the provisions of the act, grant to them a licence authorising them to “promote” a collection within that locality for that purpose.

“Promoter” means, in relation to a collection, a person who causes others to act as collectors for the purposes of the collection.

## 1. Recommendations

- That the Sub-Committee informs the Business Regulation Manager of the decision.

## 3. Proposals and Details

The following application for a promoters permit has been received by the Licensing Office for consideration of a House to House collection:-

Charity / Charitable Purpose:	<u>Treating Children with Cancer (Registered Charity 06959129)</u>
Permit Applicant:	Mr Mark Stewart
Collections Made By:	Treating Children with Cancer
Permit Collection Area:	Whole of Borough
Collection Dates/times:	Variable within the period February 2017 – February 2018.
Further Information:	See Appendix A to this report.
Charity Operations Area:	Nationwide
Charitable Objectives:	As defined on the application are: To assist in the treatment and research of children with cancer.
Charitable Benefit for Rotherham:	As defined by the applicants in the application or with supporting documentation: Not separately defined.

Should the permit(s) be granted at the hearing any permit would only run from the date the Sub-Committee approves the application until the requested expiry date unless otherwise granted by the Sub-Committee.

If the dates requested by the applicant have passed then alternatives dates can be offered for the time period requested e.g. one week / one month etc.

A copy of the original application paperwork is attached as Appendix A.

A Charity Commission search and report is also attached as Appendix B.

## **8. Finance**

Permits for House to House collections in or about the Borough of Rotherham are provided free of charge to applicants (there is no statutory provision for charging). Any relating enforcement and other matters of application processing are financed through the authority's normal budgeting methods.

## **9. Risks and Uncertainties**

Failure to fully consider each application could lead to inappropriate collections being made within the Borough.

When a licensing authority refuse to grant a licence (or revoke a licence) which has been granted, they shall forthwith give written notice to the applicant or holder of the licence stating upon which one or more of the grounds set out in House to House Collections Act 1939 Section 2 sub section 3 (copied below in italics ) the licence has been refused (or revoked) and informing him of the right of appeal given by this section, and the applicant or holder of the licence may thereupon appeal to the Secretary of State against the refusal or revocation of the licence as the case may be and the decision of the Secretary of State shall be final. The time within which any such appeal may be brought shall be fourteen days from the date on which notice is given.

A licensing authority may refuse to grant a licence, or, where a licence has been granted, may revoke it, if it appears to the authority—

- a) that the total amount likely to be applied for charitable purposes as the result of the collection (including any amount already so applied) is inadequate in proportion to the value of the proceeds likely to be received (including any proceeds already received);
- b) that remuneration which is excessive in relation to the total amount aforesaid is likely to be, or has been, retained or received out of the proceeds of the collection by any person;
- c) that the grant of a licence would be likely to facilitate the commission of an offence under section three of the Vagrancy Act 1824, or that an offence under that section has been committed in connection with the collection;
- d) that the applicant or the holder of the licence is not a fit and proper person to hold a licence by reason of the fact that he has been convicted in the United Kingdom of any of the offences specified in the Schedule to this Act, or has been convicted in any part of His Majesty's dominions of any offence conviction for which necessarily involved a finding that he acted fraudulently or dishonestly, or of an offence of a kind the commission of which would be likely to be facilitated by the grant of a licence;

- e) that the applicant or the holder of the licence, in promoting a collection in respect of which a licence has been granted to him, has failed to exercise due diligence to secure that persons authorised by him to act as collectors for the purposes of the collection were fit and proper persons, to secure compliance on the part of persons so authorised with the provisions of regulations made under this Act, or to prevent prescribed badges or prescribed certificates of authority being obtained by persons other than persons so authorised; or
- f) that the applicant or holder of the licence has refused or neglected to furnish to the authority such information as they may have reasonably required for the purpose of informing themselves as to any of the matters specified in the foregoing paragraphs.

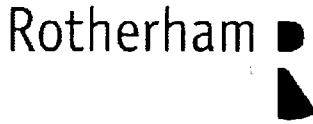
## **10. Policy and Performance Agenda Implications**

The granting of House to House permits is consistent with the Corporate Plan and community strategy as it ensures the deliver under the themes of a Safer and Fairer Rotherham; also ensuring that the Council continues to maintain its statutory functions and undertakes appropriate enforcement to support the delivery of safe communities in Rotherham.

## **11. Background Papers and Consultation**

**Contact Name:** Alan Pogorzelec , Business Regulation Manager, tel (2)54955,  
*alan.pogorzelec@rotherham.gov.uk*





For office use only	
Date Received	03.11.16.
Fee	Free of Charge
Lalpac number	031522
Board Hearing	
Permit Number	HH

## Neighbourhood and Adult Services

**Application for a House to House Collections Permit**

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

**Data Protection Act, 1998**

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.  
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

**Applicants (Promoter) personal details**

1. Your Title (Mr, Mrs, Miss, etc):  Date of Birth:

Surname:  First names:

Address (either home or Business):  Post code:

Daytime phone number:  Mobile phone number:

E-mail address:

**Details of the charity which the collection will benefit**

2. Name of Charity:

Head Office address for the Charity:  Post code:

Contact phone number:  Mobile phone number:

E-mail address:

2.a. Are you an ~~employee~~ volunteer for this Charity YES  No

If YES, please state your position within the Charity:

\*If **NO** you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

TO ASSIST IN THE TREATMENT & RESEARCH OF CHILDREN WITH CANCER

2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

2.d. Is this charity/fund a UK registered charity

Yes  No

Registered Charity Number 1132491

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

WHOLE BOROUGH

3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

15-11-2016 TO 14-11-2017

3.b. How many collectors will be used to make the collections:

2

3.c. Is it proposed to collect money including direct debits as money:

Yes  No  Direct Debits

3.d. Is it proposed to collect "other" types of property

Yes  No

If Yes, what other type(s) of property will be collected (Include direct debits as a collection of money)

CLOTHES, SHOES ETC

Is it proposed to Sell, Give Away, or Use this "other" property

Sell  Give Away  Use

3.e. Are applications also being made for licences for the same purposed in other areas of the UK:

Yes  No

If Yes, which other licensing authorities

LEICESTER

Will these collectors be the same collectors as those you intend to use in this authority

Yes  No

3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes  No

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts  Separate accounts

3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

**Funds raised following collections**

4. Are all of the collections takings to be paid over to the Charity Yes  No

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £

4.b. Is it proposed to use some of the takings for the payment of any persons Yes  No

If YES; is it to Collectors Yes  No  is it to Other Persons Yes  No

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid: £

**Details of company or organisation responsible for these collection**

5. Name of Company/Organisation to carry out collections:

Office address of the

Company/Organisation:  Post code

Contact phone number:  Mobile phone number:

E-mail address:

5.a. Are you an employee of this Business/Organisation YES  No

If YES, please state your position within the Business/Organisation:

\*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

**Licensing history of Charity/Collection Company**

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes  No

If 'Yes', who issued it?

What date was it granted?  What licence number was it?

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes  No

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes  No

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

Please use an extra sheet if required.

**Applicants (Promoter) "Criminal Records" history**

**7. Convictions & Cautions Details.** In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc. (If you answer YES to this question give details in the box below.) Yes  No

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:  If known give date of future court hearing date:  /  /

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

**Declaration**

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants Signature M. P. [Signature]

Date applicant signed form 10/10/16



**TO WHOM IT MAY CONCERN**

26<sup>th</sup> February 2016

Dear Sirs

This is to confirm, that Mr Mark Stewart is a trustee of the charity, and as such is authorized to act on its behalf

Should you require any further information, please do not hesitate to contact me

Yours faithfully

Amjad Baigh  
Trustee

---

Unit T4 Ray Street Enterprise Centre, Ray Street, Huddersfield West Yorkshire HD1 6BL, England (UK)  
Telephone: 0845 519 3421 Email: [info@tcwcancer.org.uk](mailto:info@tcwcancer.org.uk) [www.tcwcancer.org.uk](http://www.tcwcancer.org.uk)

Registered number  
06959129

Treating Children With Cancer  
(A Company Limited By Guarantee & Registered Charity)  
Report and Accounts  
30 November 2015

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Report and accounts**  
**Contents**

	<b>Page</b>
Company information	1
Trustees' report	2
Accountants' report	3
Profit and loss account	4
Balance sheet	5
Notes to the accounts	6

**Treating Children With Cancer  
(A Company Limited by Guarantee & Registered Charity)  
Company Information**

**Trustees**

Mr Azim Nadeem  
Mr Mark Robert Stewart  
Mr Amjad Baig

**Accountants**

TJI Associates  
Chartered Certified Accountants  
114 Westbourne Road  
Marsh  
Huddersfield  
West Yorkshire  
HD1 4LF

**Bankers**

HSBC  
2 Cloth Hall Street  
Huddersfield  
West Yorkshire  
HD1 2ES

**Registered office**

Unit T4  
Ray Street Enterprise Centre  
Ray Street  
Huddersfield  
West Yorkshire  
HD1 6BL

**Registered number**

06959129

**Registered charity number**

1132491



**Treating Children With Cancer  
(A Company Limited by Guarantee & Registered Charity)  
Registered number: 06959129  
Trustees' Report**

**INTRODUCTION**

The Trustees present their annual report and accounts for the year ended 30th November 2015. The board of trustees are satisfied with the performance of the charity during the year and the position at 30th November 2015 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

**Trustees**

The following persons served as directors during the year:

Mr Azim Nadeem  
Mr Mark Robert Stewart  
Mr Amjad Baig

**OBJECTIVES AND ACTIVITIES**

**Aims and Objectives**

The company's principal activity during the year was to promote and protect the physical and mental health of children suffering from cancer. To relieve sickness by assisting research into the nature, causes, diagnosis and prevention of cancer. To promote and protect the mental health of the families of children suffering from cancer.

**Public Benefit**

The Charity's aims and achievements are set out within this report. The activities have been undertaken to further the charity's charitable purpose for the public benefit. The trustees have complied with the duty under section 4 of the charities act 2011 to have due regard to public benefit guidance published by the charities commission and the trustees have paid due regard to this guidance in deciding what activities the charity should undertake.

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During the year the charity raised funds to further the charities objectives. In this period £30,493 was raised.

**FINANCIAL REVIEW**

**Reserves Policy**

The trustees have established a policy whereby unrestricted funds not invested or not committed or invested in tangible fixed assets held by the charity should be sufficient to cover ongoing running costs of the charity. The trustees have reviewed the unrestricted funds in this period and consider them adequate to ensure the charity's current activities will continue in the event of a drop in funding. the charity will seek to increase this reserve in the future.

**Small company provisions**

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 13 August 2016 and signed on its behalf.

Mr Azim Nadeem  
Trustee

**Treating Children With Cancer**

**Report to the trustees on the preparation of the unaudited statutory accounts of Treating Children With Cancer for the year ended 30 November 2015**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Treating Children With Cancer for the year ended 30 November 2015 which comprise of the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://rulebook.accaglobal.com/>

Our work has been undertaken in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at <http://www.accaglobal.com/factsheet163>.

TJI Associates  
Chartered Certified Accountants  
114 Westbourne Road  
Marsh  
Huddersfield  
West Yorkshire  
HD1 4LF  
13 August 2016

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Profit and Loss Account**  
**for the year ended 30 November 2015**

	Notes	Unrestricted Funds £	2015 £	2014 £
<b>Incoming Resources</b>				
Sales		30,493	30,493	31,772
<b>Resources Expended</b>		(34,399)	(34,399)	(27,465)
<b>Net (expenditure)/income for the year</b>		(3,906)	(3,906)	4,307
<b>Total incoming resources for the year</b>		(3,906)	(3,906)	4,307
<b>Fund balances at 30 November 2014</b>	3	48,875	48,875	44,568
<b>Fund balances at 30 November 2015</b>		<u>44,969</u>	<u>44,969</u>	<u>48,875</u>

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Balance Sheet**  
**as at 30 November 2015**

	Notes	2015 £	2014 £
<b>Current assets</b>			
Debtors	2	5,438	13,542
Cash at bank and in hand		40,031	35,833
		<u>45,469</u>	<u>49,375</u>
<b>Creditors: amounts falling due within one year</b>			
	3	(500)	(500)
<b>Net current assets</b>		<u>44,969</u>	<u>48,875</u>
<b>Net assets</b>		<u>44,969</u>	<u>48,875</u>
<b>Unrestricted funds</b>			
General funds	4	44,969	48,875
		<u>44,969</u>	<u>48,875</u>

The trustees are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the member has not required the company to obtain an audit in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Mr Azim Nadeem  
Trustee

Approved by the board on 13 August 2016

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Notes to the Accounts**  
**for the year ended 30 November 2015**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" revised 2005

***Turnover***

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

***Accumulated Funds***

Unrestricted funds are donations, fees and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Designated funds are unrestricted funds earmarked by the management committee for particular purposes.

***Stocks***

Stock is valued at the lower of cost and net realisable value.

<b>2 Debtors</b>	<b>2015</b>	<b>2014</b>
	£	£
Trade debtors	<u>5,438</u>	<u>13,542</u>
<b>3 Creditors: amounts falling due within one year</b>	<b>2015</b>	<b>2014</b>
	£	£
Other creditors	500	500
<b>4 Unrestricted funds</b>	<b>2015</b>	
	£	
At 1 December 2014	48,875	
Net incoming resources	(3,906)	
At 30 November 2015	<u>44,969</u>	

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Notes to the Accounts**  
**for the year ended 30 November 2015**

<b>4 Donations</b>	<b>2015</b>
	<b>£</b>
Projects in association with McMillan Cancer	5,200
Projects in association with Theodora Trust	5,054
Birmingham University (Kill Cancer Cells)	6,000
University College London (Wilms Tumour)	3,000
	<hr/> <b>19,254</b>

**5 Taxation**

The charitable company is exempt from taxation on its charitable activities.

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Profit and Loss Account**  
**for the year ended 30 November 2015**  
*for the information of the directors only*

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Incoming Resources	30,493	31,772
Resources Expended	(34,399)	(27,465)
<b>Net (expenditure)/income for the year</b>	<u>(3,906)</u>	<u>4,307</u>
<b>Total incoming resources for the year</b>	<u>(3,906)</u>	<u>4,307</u>

**Treating Children With Cancer**  
**(A Company Limited by Guarantee & Registered Charity)**  
**Schedule to the Profit and Loss Account**  
**for the year ended 30 November 2015**  
*for the information of the directors only*

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
<b>Incoming Resources</b>		
Sales	<u>30,493</u>	<u>31,772</u>
<b>Resources Expended</b>		
Projects in association with McMillan Cancer	5,200	3,200
Projects in association with Theodora Trust	5,054	4,045
Projects in association with Cancer Research UK	-	2,400
Birmingham University	6,000	5,000
University College London	3,000	3,000
Rent	2,470	4,297
Rates	191	-
Light and heat	2,196	528
Stationery and printing	-	37
Insurance	508	556
Repairs and maintenance	-	342
Accountancy fees	525	500
Consultancy fees	40	-
Advertising and PR	317	-
Other legal and professional	8,898	3,560
	<u>34,399</u>	<u>27,465</u>



# Charity Commission

# The Regulator for Charities in England and Wales

1132491 - TREATING CHILDREN WITH CANCER

DUE DOCUMENTS RECEIVED

## Activities

THE CHARITY'S PRINCIPAL ACTIVITY DURING THE YEAR WAS TO PROMOTE AND PROTECT THE PHYSICAL AND MENTAL HEALTH OF CHILDREN SUFFERING FROM CANCER. TO RELIEVE SICKNESS BY ASSISTING RESEARCH INTO THE NATURE, CAUSES, DIAGNOSIS AND PREVENTION OF CANCER. TO PROMOTE AND PROTECT THE MENTAL HEALTH OF THE FAMILIES OF CHILDREN SUFFERING FROM CANCER.

## Financial summary

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return/Annual Update received
30 Nov 2015	£30,493	£34,399	22 Aug 2016	22 Aug 2016
30 Nov 2014	£31,772	£27,465	24 Aug 2015	24 Aug 2015
30 Nov 2013	£27,463	£38,674	27 Aug 2014	27 Aug 2014
30 Nov 2012	£45,761	£33,341	07 Aug 2013	07 Aug 2013
30 Nov 2011	£54,689	£17,850	07 Aug 2012	07 Aug 2012

## Contact

MISS LYNNE WALKER  
UNIT T4 ENTERPRISE CENTRE  
RAY STREET  
HUDDERSFIELD  
HD1 6BL

Email: [info@tcwcancer.org.uk](mailto:info@tcwcancer.org.uk)  
Website: [www.tcwcancer.org.uk](http://www.tcwcancer.org.uk)

## Charity trustees

MR AZIM NADEEM  
MISS LYNNE WALKER

MR AMJAD BAIG

## Date of registration

05 Nov 2009

## Other names

- TCWC (Working Name )

## Governing document

MEMORANDUM AND ARTICLES OF ASSOCIATION INCORPORATED 10 JULY 2009 AS AMENDED BY SPECIAL RESOLUTION 9 OCTOBER 2009

## Organisation type

## STANDARD REGISTRATION

**Registration history**

05 NOVEMBER 2009 REGISTERED

**Charitable objects**

A) TO PROMOTE AND PROTECT THE PHYSICAL AND MENTAL HEALTH OF CHILDREN SUFFERING FROM CANCER THROUGH THE PROVISION OF SUCH SUPPORT AS THE DIRECTORS MAY FROM TIME TO TIME DETERMINE; B) TO PROMOTE AND PROTECT THE MENTAL HEALTH OF THE FAMILIES OF CHILDREN SUFFERING FROM CANCER THROUGH THE PROVISION OF SUCH SUPPORT AS THE DIRECTORS MAY FROM TIME TO TIME DETERMINE; C) TO RELIEVE SICKNESS BY ASSISTING RESEARCH INTO THE NATURE, CAUSES, DIAGNOSIS AND PREVENTION OF CANCER; D) TO RELIEVE POVERTY IN ANY PART OF THE WORLD.

**Classification****What**

- GENERAL CHARITABLE PURPOSES
- EDUCATION/TRAINING
- THE ADVANCEMENT OF HEALTH OR SAVING OF LIVES

**Who**

- CHILDREN/YOUNG PEOPLE
- ELDERLY/OLD PEOPLE
- OTHER CHARITIES OR VOLUNTARY BODIES
- THE GENERAL PUBLIC/MANKIND

**How**

- MAKES GRANTS TO ORGANISATIONS
- PROVIDES OTHER FINANCE
- PROVIDES HUMAN RESOURCES
- PROVIDES SERVICES
- SPONSORS OR UNDERTAKES RESEARCH

**Area of benefit**

THE WORLD.

**Where the charity operates**

- THROUGHOUT ENGLAND AND WALES

Note: This report is compiled from public information that the Charity Commission holds on the Register of Charities on 24 February 2017.

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